

Commission on Trauma-Informed Care Meeting

October 20, 2022

10:00 – 11:30am

Meeting held Virtually

MEETING MINUTES

Members in Attendance

William Jernigan, Chair

Senator Malcolm Augustine

Delegate Teresa Reilly

D’Lisa Worthy (*Secretary Schrader’s designee*)

Miles Lawrence (*Secretary Abed’s designee*)

James Hock (*Col. Wilson’s designee*)

Sylvia Lawson (*Superintendent Choudhury’s designee*)

Wendy Lane

Dr. Frederick Stieder, Ph.D.

Dr. Christina Bethell, Ph.D.

Katie O’Mailey

Frank Kros

Matila Sackor-Jones

Kirsten Robb-McGrath (*Secretary Beatty’s designee*)

Ulysses Archie

Jessica Lertora

Debbie Badawi

Dr. Inga James, Ph.D.

Mike Demidenko (*Secretary Padilla’s designee*)

Commission Staff:

Christina Drushel Williams

Christine Fogle

I. Welcoming Remarks

Mr. Jernigan opened the Commission on Trauma-Informed Care meeting and welcomed members and guests. Mr. Jernigan announced that Ms. Jennifer Krabill will be replacing Jessica Wheeler as the new Director of the Children and Youth Division within the Office.

II. Roll Call/Introductions

Ms. Fogle took attendance and confirmed that a quorum was present.

III. Approval of Minutes

Mr Jernigan called for a vote to approve the September meeting minutes. Mr. Kros made a motion to approve the September meeting minutes. Mr. Archie seconded the motion. The motion to approve the September meeting minutes was passed.

IV. Update ~ ACEs Aware Legislative Report

Ms. Fogle explained that the report had been submitted to the Governor and the General Assembly on time, and was accepted (meaning that there were no technical issues and the document was legible). Ms. Fogle stated that the report has been added to the Office website under the *Reports and Publications* section, Children and Youth Reports, Commission on Trauma Informed Care.

V. Agency Reporting Request for March, 2023

Ms. Fogle presented the Agency Reporting Request for March, 2023. The Request is very similar to the 2022 Request with the following changes: 1) Addition of a request for an Agency Organizational Chart listing major Divisions and the Division Directors; 2) Specification regarding the Designated Agency Representatives (2) stating that these two designees should report directly to the Agency Secretary and have oversight over the entire Agency; and 3) The Agency Report should include information about each Division within the Agency to provide an inclusive and complete report.

Mr. Jernigan called for a vote to approve the Agency Reporting Request for March 2023 as presented to the Commission. Mr. Strieder made a motion to approve the Request. Ms. James seconded the motion. Mr. Jernigan called for all Commissioners to vote via the poll created by Ms. Drushell-Williams. The motion was passed with the following votes submitted:

William Jernigan ~ abstain
Inga James ~ Approve
Frank Kros ~ Approve
Senator Augustine ~ Approve
Delegate Reilly ~ Approve
D’Lisa Worthy ~ Approve
James Hock ~ Approve

Wendy Lane ~ Approve
Frederick Strieder ~ Approve
Christina Bethell ~ Approve
Matila Sackor-Jones ~ Approve
Jessica Lertora ~ Approve
Debbie Badawi ~ Approve
Michael Demidenko ~ Approve

With a unanimous vote, Mr. Jernigan stated that the Agency Reporting Request for March 2023 was approved and adopted for the Commission.

VI. Debriefing ~ Visioning Retreat

Ms. Fogle presented the Highlights (Pros) and Lessons Learned (Cons) from the post-event survey regarding the Visioning Retreat. Ms. Fogle also reviewed the suggestions for future strategic planning sessions. The Commissioners discussed ideas for a future session but no decisions were made. The conversation was tabled until the next meeting.

Ms. Fogle reviewed the Action Items that resulted from the Visioning Retreat. These action items were as follows:

- 1) **Potential for changing the Commission meeting time** to allow the Legislators to attend Commission meetings as the current day/time will not allow for their

participation. Commissioners expressed a desire to schedule the meeting at a time that allows for the Legislators to attend. Commissioners also expressed a difficulty with being fully present and able to participate if the meeting time is scheduled after the work day. The decision was made to send a doodle poll to the group in order to gauge the Commissioner's ability to attend a range of days/times for the Commission meeting. The conversation was tabled until the next meeting pending the results of the doodle poll.

- 2) **Allowing Workgroup Chairs to participate verbally in the Commission meetings.** The Commissioners discussed this issue and a consensus was reached that including Chairs in the Commission meeting discussions would be advantageous with an understanding that only Commissioners will have voting responsibility. The discussion was tabled until the next meeting for a vote.
- 3) **Scheduling a meeting of the Workgroup Chairs.** Ms. Fogle stated that one meeting of the Workgroup Chairs had been completed and the next meeting was scheduled for the Friday following the Commission meetings.
- 4) **Standardizing reporting for Workgroups.** Ms. Fogle explained that each Workgroup Chair had received a template for a standardized Workgroup Reporting Form.
- 5) **The Maryland Way.** Ms. Fogle stated that the Maryland Way had been presented by the Organizational Implementation and Technical Assistance Workgroup. The document had been discussed and changes discussed and made by the Workgroup. The document was presented for vote at the following meeting and was passed successfully. Ms. Fogle explained that this process paved the way for other Workgroups to follow this pattern moving forward.

VII. Workgroup Report Outs and Updates

Meeting of the Workgroup Chairs ~ Christine Fogle

Ms. Fogle stated that the first meeting of the workgroup Chairs had taken place with four of the workgroups represented. The next meeting of the Workgroup Chairs was set for Friday, October 21st from 3:00-4:30.

Core Values and Definitions ~ Christine Fogle

The group met and discussed the definitions requested within the Maryland Way. The group worked to define "trauma" and finalized a definition. The group intends to review previous definitions provided by workgroup members as well as those provided within the agency reports. The group hopes to have definitions to present to the Commission for approval in the next few meetings.

Metrics & Assessment ~ Kay Connors

Ms. Connors explained that her co-chair had resigned and she was looking for another co-chair to take her place. She also stated that the Workgroup had focused on gathering

assessment tools related to the core values in the Maryland Way. The workgroup is inviting a representative from the Bay area to present at their next meeting. Finally the workgroup is still working on a logic model.

Training ~ Janice Goldwater

The workgroup typically meets the first Tuesday of each month from 3-4pm. The Workgroup is working on creating a first training for the Commissioners and the two agency representatives listed in the legislation and presented in the agency reports. This training will likely include the ACE Interface model with additional TIC elements based on the TIROE vision. The workgroup will present learning objectives and dates/times in February/March for the training sessions.

Operational Implementation & Technical Assistance ~ Elizabeth Gurroff

Now that “The Maryland Way” document has been approved, the workgroup will be working on creating a welcome message for the incoming Governor including written documentation and perhaps a video. The workgroup is creating an outline to be presented to the Commission at the December meeting. The themes the group is looking at include the work of the Commission is about culture change, the work being done is not a quick fix but a long term process, etc. The group will be requesting information from the other workgroups to include.

ACEs Aware ~ Christine Fogle (*on behalf of Carrie Freshour*)

This workgroup will continue to research the CA program and reach out to get answers to the remaining questions regarding that program and lessons they have learned to inform what Maryland will propose moving forward. Dr. Bethel is reaching out to the CA program to invite a speaker to come and answer the questions the workgroup still has regarding CA’s program. The workgroup is also reviewing additional models using a form so that other models can be reviewed in similar ways.

Public Awareness ~ Ulysses Archie

The workgroup has created a [padlet](#) that houses everything regarding the group including meeting schedule and notes; leadership; trauma resources; speaker information; session recordings, etc. The workgroup is inviting Pilar from Frederick county to discuss the Frameworks work that has been done in Frederick County. Mr. Archie expressed a need for a co-chair.

VIII. Next Steps

Workgroups should continue to meet. Workgroup Reports are due to Christine on or before Monday, November 7th, 2022 to be sent with materials to Commissioners.

IX. Closing Remarks

The next Commission on Trauma-Informed Care meeting is on Thursday, November 17, 2022 at 10:00 am.

X. Adjournment

The meeting was adjourned at 11:15 a.m.

Resources & Links

- [Link to the Training Workgroup Jamboard](#)
- [Link to Public Awareness Workgroup Padlet](#)
- [Link to Commission on Trauma-Informed Care](#)
- [Link to Commission on Trauma-Informed Care: Findings and Recommendations 2022 Annual Report](#)